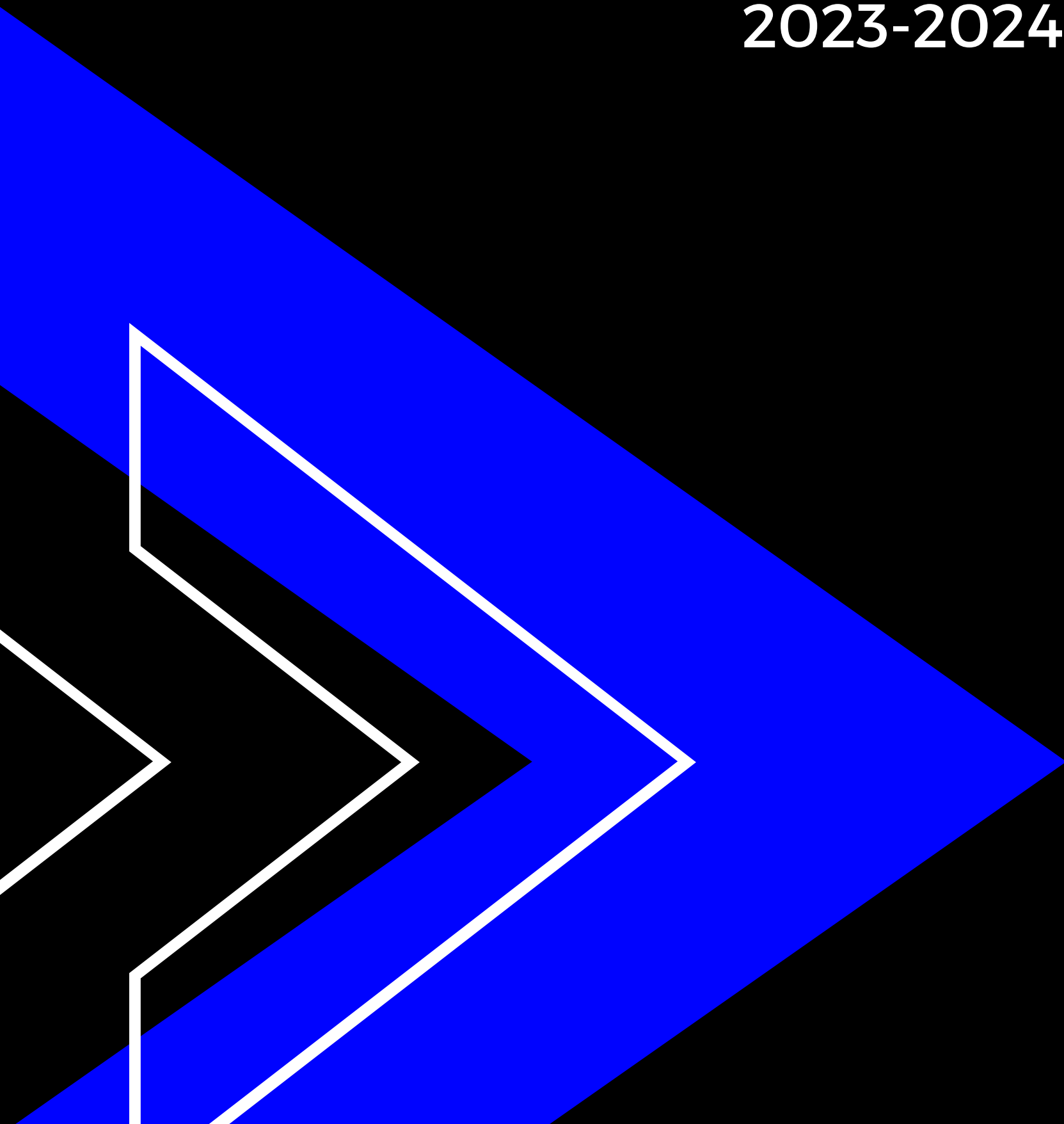


MELODIC REMEDY

//// //// //// //// //// DANCE STUDIO

Studio Handbook
2023-2024



POLICIES & PROCEDURES

TUITION

- An annual non-refundable Enrollment Fee of \$35/per student (\$15 for each additional family member) must be paid at the time of enrollment.
- All tuition is debited from your credit card/bank account on file the 1st of each month. Monthly tuition rates remain the same regardless of the amount of weeks in the month. We will prorate tuition on months with long holiday studio closures.
- A 3.5% convenience fee will be added to all credit card transactions. There is no fee for ACH transactions.
- If you wish to opt out of Auto-Pay, you must pay tuition by the 10th of each month via check or cash.

LATE FEES & NOTICES

- If tuition is not paid by the 10th of the month, you will be charged a non-refundable \$15 late fee.
- Automatic email notices are sent out on the 2nd & 10th of each month notifying you of your current balance due.

REFUNDS, ACCOUNT CREDITS & REFUNDS

- There will be no refunds given for any dropped classes mid-month. A credit can be issued to your account if requested.
- Payments may be received online by credit card or ACH, or in studio by cash or checks payable to Melodic Remedy Dance Studio. Any returned personal checks will be charged a fee of \$30, which is to be paid in cash form.
- A 10% discount will be applied to dancers who pay for their classes for the year in full. A 5% family discount will be applied to families who have two or more dancers taking Unlimited classes.
- If at any point you feel there was a billing error made on your account, please reach out to us as soon as possible so we can resolve it.

ARRIVAL, ATTENDANCE & MAKE UPS

- Any missed classes may be made up in another class of equal or lower level by the end of the dance season
- Please do not drop your child off more than 15 min before their scheduled class time.
- Please pick your child up within 10 mins of their class ending. Communicate with your child about what your pick up plan is and where they should wait for you.
- For the safety of your dancer, if you are more than 10 minutes late to class and have missed warmups, you may not be able to participate in class that day

CLASS CHANGES & WITHDRAWALS

- Classes with fewer than 5 students will be subject to possible cancellation.
- If you wish to drop a class, it is recommended you drop your student from their classes through your Online Parent Portal. You can also fill out a Drop Request Form and turn it into the front desk before the 1st of the following month to avoid being charged tuition for that class. We will not accept Class Drop requests by phone. Everything must have a written trail.
- Changing into a different level class can be done only through the joint authorization of the teacher whose class you are leaving and the teacher of the class you would like to join.
- All classes level II and above need teacher approval before joining.
- Should there be any cancellation or changes to your regularly scheduled class time, we will do everything possible to notify you via phone and/or email information that you have provided to us.

POLICIES & PROCEDURES

ONLINE PARENT PORTAL

The online Parent Portal is your studio hub! Make payments, enroll in classes, manage auto-pay, view student classes, schedules & more!

Sign in through our website by clicking on the "Parent/Dancer Login" button on our homepage

You can also visit this site, www.dancestudio-pro.com/online/melodicremedy.

FRONT LOBBY & COMMON AREAS

- The Front Lobby and all other common waiting areas are only to be used by our staff, students, and parents or caregivers who have a child currently taking class.
- Student curbside drop off & pick up is recommended for students who are old enough to be dropped off. Parents/guardians can walk their child to their studio if they choose. Parents can wait in the lobby during their child's class or run errands and come back.
- No child under the age of 9 should be left unattended for more than 10 minutes, unless they are waiting for their class to begin, or waiting to be picked up. Please do not drop off your child more than 10 minutes before their class start time.
- PLEASE BE ON TIME TO DROP OFF & PICK UP YOUR DANCER

PHYSICAL SAFETY

- Dancing is physical exercise – you participate at your own risk and it is your responsibility to consult your physician to confirm your fitness capabilities before beginning any dance lessons. A doctor's note may be required to begin a class if you have special physical concerns, or to return to activity after an absence from class due to injury, illness, or during pregnancy. Always make your instructor aware of any physical limitations or concerns that you may have.
- No Acrobatics or tricks should be performed at any time without the supervision of an instructor!

ETIQUETTE & CONDUCT

- Cell phones are not allowed on the dance floor. Please make sure cell phones are turned to a non-disruptive ringing mode during class.
- If for any reason you need to leave the premises during a class, please notify your instructor before class starts.
- Videotaping of classes is not permitted unless cleared with the instructor beforehand. Videos are not to be posted to YouTube or any other social media site without clearance from Melodic Remedy and the rest of parties in the video.
- We are thrilled to meet the many diverse personalities that join our studio and truly believe that every individual's personality should be allowed to shine. That said, anyone who is expressing a difficult, overly negative, inappropriate or disruptive attitude will be dismissed from any class at any time at the teacher's sole discretion. This includes parents.
- Please be aware and respectful of your surroundings! Inappropriate language, conversations, or behavior will not be tolerated.
- We strive to keep a clean and tidy dance studio not only to create an enjoyable atmosphere, but for the comfort of all dancers and parents. Please keep our reception area, dance studios, bathrooms, and hallways clean!
- NO food, drinks (water ok), or gum in the studios. If you make a mess, please clean it up!

CLASSES

JAZZ

A fun, high-energy dance form that develops technique, rhythm, and style while building strength, flexibility, and body awareness.

TAP

This is an audible art form in which dancers create sounds with their feet. This class will explore rhythm and timing while developing proper tap technique.

HIP HOP

This energetic and popular dance style involves the whole body and is all about self-expression. Hip hop tends to be less structured than other dance forms as it is more about explosive movement than traditional jazz technique. Hip-Hop is constantly changing, and new styles are regularly incorporated into classes.

BALLET

The first standardized dance form, Ballet is the foundation of most other current dance forms. Students will develop grace, posture, body alignment, discipline, and artistry.

LYRICAL

This style of dance is best described as a fusion of ballet and jazz. Lyrical is danced to music with lyrics that express strong emotions which is shown through their dancing.

INTRO TO DANCE

A children's class which incorporates Ballet, Tap and Jazz. The jazz/ballet portion helps develop technique, strength, flexibility, coordination and motor skills and the tap portion helps with timing, rhythm, coordination and musicality. Students also play games that enhance cognitive and social development and learn classroom etiquette. These disciplines are the core of all other dance techniques and will jump start your child's journey into the world of dance as a discipline and an art.

JAZZ N' TAPS

This is Jazz and Tap combo class. Students will need to change shoes halfway through class.

FLIP HOP

This is a fun upbeat class consisting of both Hip Hop & Acro!

MUSICAL THEATRE

Musical Theatre consists of jazz technique with acting to create a "Broadway" style of dance. This class has a great mix of fancy footwork and technique all while dancing to today's best showtunes. This is great for those involved in school and community theatre.

ACRO

Acrobatics teaches flexibility, balance, strength, & tumbling skills. Students will learn handstands, chin stands, elbow stands, cartwheels, back bends, walkovers, and balance, & contortion tricks. This class is great for students looking to enhance their flexibility, & strength.

STREET JAZZ

Street Jazz is a fusion of Hip Hop and Jazz. This style allows dancers to use their technique in a fun and edgy stylized way.

DANCE CONDITIONING

This class is an endurance and strength-training based workout. This class focuses on strengthening & toning important muscles, while improving mobility and coordination to help advance your overall dance ability.

CONTEMPORARY

Contemporary dance is a style of expressive dance that combines elements of several dance genres including modern, jazz, lyrical and classical ballet. Contemporary dance strives to connect the mind and the body through fluid dance movements. Dancers must be concurrently enrolled in a Jazz II or higher while taking this class.

DRESS CODE

- **Intro to Dance/Jazz N' Taps:** These young dancers are welcome to wear the traditional leotard, skirt and tights. Dancers may also wear any outfit of their choice as long as they are able to move freely without distractions. Intro to Dance dancers will need Tap and Ballet shoes. Jazz n' Tap dancers will need Black Tap and Tan Jazz shoes!
- **Jazz/Musical Theatre:** Comfortable form fitting active wear. (Tank tops, form fitting tops, leotards, leggings, shorts etc.) Hair must be pulled back out of the face in a ponytail. Tan Jazz shoes must be worn.
- **Acro:** Comfortable form fitting active wear. (Form fitting tops, leggings shorts.) Hair must be worn up. Barefoot required.
- **Tap:** Comfortable activewear. No jeans allowed. Black Tap shoes must be worn.
- **Ballet:** Black leotard, Pink tights, Ballet slippers. Hair must be worn in a bun.
- **Hip Hop:** Comfortable clothing you can move in. Hip Hop Sneakers or tennis shoes must be worn. Hats are allowed.
- **Contemporary/Modern/Lyrical:** Comfortable form fitting active wear. (Form fitting tops, leggings, shorts etc.) Hair must be pulled back off the face. If hair is too short for a ponytail then it may be worn half up/down. Half Soles are the recommended and preferred shoe choice.

CLASS LEVELS

Our classes & levels are developed for dancers seeking a progressive curriculum. Instructor approval is needed to take classes that go beyond Level I. Placement is based on the dancer's ability to retain and execute the required skills for each level. A student's ability to progress through each level successfully is based on attendance, skill execution, and technical improvement. Remember, every student progresses at a different pace!

LEVEL I:

0-2 years training / No experience necessary

LEVEL II:

1-3 years of dance training *approval needed*

LEVEL III:

2-5 years of dance training *approval needed*

LEVEL IV:

4+ years of dance training *approval needed*

MONTHLY TUITION

**All tuition is debited from your credit card or ACH on file the 1st of each month.
If you wish to opt out of Auto-Pay, you must speak to the Front Desk.**

Single Drop In	\$28
1 Class a week	\$83/mo
2 Classes a week	\$158/mo
3 Classes a week	\$225/mo
4 Classes a week	\$280/mo
5 Classes a week	\$330/mo
6 Classes a week	\$366/mo
7 Classes a week.....	\$399/mo
Unlimited (8+ per wk).....	\$440/mo

DISCOUNTS:

Siblings who are both on the unlimited plan will receive a 5% discount.

PRIVATE LESSONS:

We offer private lessons in all styles. Please email us if you are interested.

DANCE PROGRAMS

Our tracks are designed for all of our students needs. Whether they are dancing as a fun after school activity or eventually want to dance professionally. We have a place for each dancer within our track system.

RECREATIONAL PROGRAM

Designed for students looking for a fun after school activity while also learning the fundamentals of the dance style.

NO REQUIREMENTS OR EXTRA COSTS FOR THIS PROGRAM

PRE-COMPANY PROGRAM

The Pre-Company Program is designed for dancers who want to take their dancing to the next level and eventually transition into Company classes and/or competition teams. This program requires specific hours of training and an extra fee. Consistent attendance is required to stay in the Program. It is open to any students 9 years and up who want increase their training.

REQUIRED CLASSES

4 + classes per week

REQUIRED STYLES

*Jazz or Musical Theatre
*Ballet or Lyrical
*Technique
*Pre-Company Choreography

EXTRA COST

No extra costs.
Normal monthly tuition

COMPANY PROGRAM

Designed for competitive and non-competitive dancers looking for pre-professional training. Placement in the Company Program requires evaluation and/or audition. Company classes are offered at a separate studio and train along side all of our competitive dancers. Our Company Program offers 3 different Tracks - PREMIERE, CORE & ELITE. These tracks are separated based on skill, commitment level, and age. Within these tracks, are different groups; Mini, Junior, Teen, Senior, Force, Energy & Pro. The differences between these groups are subtle, but still include a combination of factors such as; the dancer's age, technical proficiency & adaptability of each style, work ethic, performance qualities, and overall dance ability.

Company Dancers have a separate schedule and tuition rate. For more information please visit our website.

For more detailed information about our Programs, please visit our website.

COMPETITION TEAMS

We offer competition teams in a variety of levels and styles. Competition allows our dancers an accelerated training program and additional performance opportunities as an outlet for their creative talents. Melodic Remedy's Competition Team allows our dancers to take their studio training to the next level; learning to perform for an audience while being judged on their technique and artistic expression. The experience develops self-confidence and teaches the importance of discipline, teamwork, and commitment. Dancers must audition in order to be placed in our competitive program. All competition dancers are automatically eligible for Company classes. Each team member will have required classes they must take in order to keep their place on the team.

AUDITIONS ARE HELD ONCE A YEAR IN AUGUST. WE DO NOT OFFER MID-SEASON AUDITIONS

VISIT OUR WEBSITE FOR ADDITIONAL INFORMATION

WWW.MELODICREMEDY.COM

Check out our [YOUTUBE channel](#) to watch some of our past competition season dancers!



ANNUAL PERFORMANCES

WINTER 2023 SHOWCASE

This is a showcase put on by our Competitive Team dancers. This is the first preview of all of the team routines we will be competing in the Spring.

DECEMBER 8 & 9, 2023
WOODSIDE PERFORMING ARTS CENTER

2024 END OF THE SEASON SHOWCASE

We put on an annual end of the year Showcase for all of MR's Spring Season dancers! This show is optional for all students, but HIGHLY encouraged! Shows are split up based on age and will be scheduled amongst the dates below. Specific show days & times TBA

RECREATIONAL & PRE-COMPANY SHOW

Shows will be split up into 4 separate shows:

1. Preschool-Kindergarten
2. 1st-5th grade
3. 6th-12th grade
4. Acro Show

REHEARSAL & SHOW WEEK: TUES 5/28-SUN 6/2
WOODSIDE PERFORMING ARTS CENTER

COMPANY SHOW

All Company classes will perform in the same show

REHEARSAL & SHOW WEEK: MON 5/6-SAT 5/11
WOODSIDE PERFORMING ARTS CENTER

*PLEASE VISIT OUR WEBSITE FOR ALL UPDATED SHOW DATES & TIMES FOR BOTH RECREATIONAL & COMPANY SHOWS

SUMMER PROGRAMS

SUMMER DANCE CAMPS

Beginner - Intermediate Level

Camps consist of 4-5 Dance classes a day in different styles of dance including: Tap, Jazz, Ballet, Hip Hop, Lyrical, Musical Theatre, Acro. Our camps are designed for the Beginning - Intermediate dancer looking for a more fun and relaxed dance experience!

SUMMER DANCE INTENSIVES

Beginner/Int - Advanced Levels

These dance intensives will consist of multiple classes a day focused on different styles of dance including: Jazz, Ballet, Tap, Hip Hop, Contemporary Lyrical, Musical Theatre, Acro, & technique classes. These intensives are designed for the dancer looking to gain further dance training in these styles in a more serious atmosphere.

'23 - '24 IMPORTANT DATES

STUDIO CLOSURES

Tuesday October 31: Halloween

Monday November 20 – Sunday November 26: Thanksgiving

Monday December 18 – Sunday January 7: Winter Holiday

Monday April 8 – Sunday April 14: Spring Break

Monday May 27: Memorial Day

FAQ's

TUITION & FEES

When is tuition due?

Tuition is auto debited from the card on file on the 1st of each month. Auto-Pay is required for all dancers enrolled in classes. If you wish to pay by cash/check please contact us to set up a special arrangement.

How can I pay for tuition?

Tuition is auto debited from your card on file on the 1st of each month. Auto-Pay is required for all dancers enrolled in classes. If you wish to pay by cash/check please contact us to set up a special arrangement.

What is the late fee policy?

A \$15 (non-refundable) late fee is charged to your account on the 10th of each month if your tuition has not been paid.

What is the refund policy?

We do not offer refunds once a sale has been made. We DO however offer a credit to your account to use towards future purchases.

If I go on vacation, will you pro-rate my tuition for missed classes?

We do not pro-rate tuition for missed classes, but we do offer make up classes. You have until the end of each dance season to make up any of your missed classes in any class of your choice that is within your level and age range.

CLASS ENROLLMENT - CLASS LEVELS

When does your dance season start?

Our dance season starts at the beginning of September every year and runs until the beginning of June. We end the season with a big June Show. We offer multi-day Summer Dance Camps & Dance Intensives from June - August.

When does enrollment start & end?

Enrollment for our dance season opens at the beginning of August, and is open through January. If you would like to participate in the June Recital, you must enroll by January. Enrollment for our Summer programs typically opens in mid-late February.

Can I start mid-season?

Yes, you can enroll mid-season, but we highly recommend starting classes in September, which is the very start of our dance season! Our classes are taught at a progressive pace, so every week counts! If you start mid season, you will be a few weeks/months behind the other dancers. (Please note: this is just our recommendation - Enrollment is open through mid-Spring)

Can I try a class before enrolling?

Absolutely! We offer a FREE TRIAL WEEK for all new students! You get 1 week to try as many classes (for your age & level) as you'd like to see which ones you enjoy best before you have to commit. Please note, Trial Classes are not available in full classes.

I have no dance experience, what class should I take?

Any Level I class in the style you are interested in! Click here to read our class descriptions!

I have prior dance experience, what level should I start in?

All dance studios have different levels and class structure. Though you may have been in Level 3 at one studio, that doesn't necessarily mean you will be a Level 3 at another studio. We always recommend TRIALING a Level I or II class, and the teacher can evaluate you and place you in the appropriate level based on our studio's curriculum.

Am I committed to the entire season?

Nope! You can drop at anytime - however if you are performing in the June Show, you must commit through June!

Can I drop a class?

You can drop a class online through your Parent Portal. You must drop your class(es) before the 1st of the month to avoid being charged tuition. *Please note: Due to a heavy volume of daily emails we receive, we do not recommend emailing us your drop request. We do not want to miss your email.

Do you have waitlists for full classes?

Yes! Our classes do tend to fill quick, so if a class is full, we are able to add you to the waiting list. We will contact you once a spot opens up or if we add a new class of the same type. After we notify students from waiting lists we generally give you 24-48 hours to accept the spot in the class or we move on to the next potential student. All waiting lists are cleared once enrollment closes.

Is there a penalty for dropping classes mid season?

If you have not committed to our recital, you are free to drop classes at anytime, however we highly encourage dancers to stick with their classes through the end of the season!

At the end of the season in June, do I need to drop the classes myself?

Nope! Once we wrap up the season, all enrollment will be cleared. New enrollment is required for the next season!

CLASSES & POLICIES

What ages do you offer classes for?

Ages 3 - 18! If you are over 18, you are still able to take any of our 12/13+ classes if you'd like! We also offer 18+ Adult Hip Hop & Street Jazz classes!

Can I try a class before enrolling?

Absolutely! We offer a FREE TRIAL WEEK for all new students! You get 1 week to try as many classes (for your age & level) as you'd like to see which ones you enjoy best before you have to commit. Please note, Trial Classes are not available in full classes.

I have no dance experience, what class should I take?

Any Level I-A class in the style you are interested in! Click here to read our class descriptions!

I have prior dance experience, what level should I start in?

All dance studios have different levels and class structure. Though you may have been in Level 3 at one studio, that doesn't necessarily mean you will be a Level 3 at another studio. We always recommend TRIALING a Level I-B class, and the teacher can evaluate you and place you in the appropriate level based on our studio's curriculum.

Can parents watch class?

We do not allow anyone to stand inside the studio to watch class. Most of our studios do not offer standing room. All of our studios do have windows to the outside that you are welcome to watch through.

Is there a dress code?

Yes. Please refer to our Dress Code here.

What is your make up policy?

If you miss a class, you have until the end of the season to take a make up in ANY class within your age group and level! Note: You are only allowed to take 1 make up per month in a full class (for example: you cannot take 3 consecutive makeups in the same full class)

PERFORMANCES**What are the performance opportunities?**

We have a big annual end of the season show in June!! All dancers have the opportunity to perform in this.

Who performs in the June Show?

Everyone who takes a dance class!! Each class has their own dance in the show. Participating in the show is not mandatory, but 95% of our dancers do perform! It is something that everyone looks forward to!

Because we have so many students and classes, we break the shows up based on age! We typically have 4 different shows:

Little Ones Show (ages 3-6)

Kids Show (ages 6-12)

Teen Show (ages 12+)

Company Show (Company dancers)

What is the commitment level for participating in the show?

First and foremost, you must commit to your classes through the end of the season!

June Show Financial Commitments:

Show Participation Fee: \$40: This includes a showcase T-Shirt & Digital downloads of all shows.

Costume Fees: Costumes range from \$40 - \$80. Each class has their own costume, which you will keep.

Ticket Fees: Show tickets range from \$15-\$35

June Show Time Commitments:

Weekly classes: Weekly class attendance throughout the season is key!

Rehearsal Week: The week leading into show weekend, we will have scheduled rehearsals throughout the week

Show Weekend: Thursday - Sunday shows. Times vary depending on what show you are in. We require dancers to perform in ALL of their assigned shows.

DANCE PROGRAMS - COMPETITION TEAMS**What is the difference between Competition Team and Company Dance Program?**

Competition Teams are separate teams that have their own rehearsals and compete dance routines at local competitions. The Company is a group of dancers who take our "Company" weekly dance classes. Company classes are more advanced and moved at an accelerated pace. Company dancers ARE NOT required to be on competition teams. Students must audition or be approved by the staff to be eligible to take company classes.

What are the different dance programs you offer?

We have 3 different Dance Programs at our studio.

- 1.) Recreational Program
- 2.) Pre-Company Program
- 3.) Company Program

Is anyone eligible to take Company Classes?

No. You need to audition or be invited to take company classes.

What if I just want to dance for fun?

We recommend our Recreational Program! There are no requirements or financial commitments. Read more about our Recreational Track here.

I really want to take my dance training to the next level. Which program is best for me?

If you are serious about your dance training, we definitely recommend getting involved in our Company program. Our Company Program is an accelerated dance program geared toward Intermediate - Advanced dancers looking for a big push in their dance training.

I am a beginner dancer, but really committed to improving my training. Which program is best for me?

If you are not quite ready for our Company Program, but are serious about improving, we recommend our Pre-Company Program! Take a look at some more info about Pre-Company here.

I was recommended to sign up for Pre-Company. Can I still audition for Company classes?

Yes! Pre-Company was just a suggestion, so if you wish to audition for Company classes you still may do so! If you are not quite ready for the Company track yet, we will still recommend starting in our Pre-Company track until your teachers feel you are ready for company track.

How can I be on a Competition Team?

An audition is required to be considered for a Competition Team. Auditions are held once a year. We do not do mid-season auditions.

How often are Competition Team rehearsals?

Team rehearsals typically meet 45 minutes every other week. Days vary by season and student schedules.

What is the commitment level for participating on a competition team?

Commitment varies depending on the number of teams you are on. Please read all about our competition teams on our website.